



# Life Christian Academy

2019—2020 Admission/Enrollment Form \_\_\_\_\_ Returning Student \_\_\_\_\_ New Student

\_\_\_\_\_ Virtual Academy



Elementary: 1221 Boulevard • Colonial Heights, VA 23834 • 804-805-2473  
Preschool, Middle & High School: 16801 Harrowgate Road • South Chesterfield, VA 23834 • 804-526-5941

Student's Full Name \_\_\_\_\_  
Address \_\_\_\_\_  
Sex: Male/Female Birthdate \_\_\_\_\_ Current Age \_\_\_\_\_ Current Grade \_\_\_\_\_ Grade Applying For \_\_\_\_\_ Virtual Academy \_\_\_\_\_  
List names of siblings attending LCA \_\_\_\_\_  
Student's Email \_\_\_\_\_ Student's Cell Number \_\_\_\_\_

## Family Information:

Student Lives With: Mother / Father / Stepmother / Stepfather / Grandparent / Other

Father / Stepfather / Guardian / Other \_\_\_\_\_

Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Mother / Stepmother / Guardian / Other \_\_\_\_\_

Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

## Name(s) to appear on financial contract (if different from above).

Name(s) \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

## NEW STUDENT INFO (please answer all questions):

Student Currently Attends: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Describe your reason for wanting to attend LCA \_\_\_\_\_

\_\_\_\_\_

Please list all previous schools or daycare centers attended in the last 3 years \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

May we contact them? \_\_\_\_\_

I was referred to LCA by: \_\_\_\_\_

Has your child ever repeated a grade? Yes/no. If yes, what grade? \_\_\_\_\_

Has your child ever been suspended, expelled, or asked to withdraw from a school? \_\_\_\_\_

Has this child ever experienced disciplinary issues? \_\_\_\_\_

If yes to either, please explain. \_\_\_\_\_

**For Office Use:** Start Date: \_\_\_\_\_ Student ID #: \_\_\_\_\_ Paperwork complete: \_\_\_\_\_

As an essential part of the enrollment process, the pledge written below must be read and signed. This Pledge will be filed as part of the student's permanent records. Admittance and enrollment is not complete without this form. In the interest of being good stewards and wise in our business practices, this pledge serves as a protective legal hedge for the benefit of our families and the school. We dearly value your patronage as we work together to fulfill God's plan and the mission and purpose of Life Christian Academy.

CONDITIONS OF ENROLLMENT AND PLEDGE OF COOPERATION

- \_\_\_\_\_ 1. I understand that it is a privilege, not a right, for my child to attend Life Christian Academy (LCA). I further understand that all students are accepted on a probationary status. I further understand that the school reserves the right to dismiss any student who does not cooperate with any phase of the educational process, be it curricular or extra curricular, or whose attitudes and actions are not in harmony with the aims and ideals of LCA. I give the LCA administration full discretion in the discipline of my child, including the issuing of detention, in or out of school suspension, and expulsion from the school for conduct deemed by Life Christian Academy Board to be improper, regardless of where the incident(s) given rise to such discipline occurs.
- \_\_\_\_\_ 2. In order to preserve the spiritual atmosphere nurtured at LCA, I understand that discipline will be more swiftly and rigorously enforced than is a public school environment or in some other private schools. I further understand there may be times where I disagree with the discipline imposed upon my child. I further understand that in the event of such disagreement, I am to follow the guidelines set forth in the LCA Protocol for Presenting Concerns.
- \_\_\_\_\_ 3. I understand that LCA, in the interest of nurturing its school atmosphere and spiritual goals, has a "No Tolerance Policy" regarding the use of alcohol, drugs, tobacco, weapons, pornographic material through any media, immoral or illegal involvement, on or off campus. If in the judgment of the LCA administration, it is determined my child should be drug/alcohol tested, I agree to have my child tested at my own expense by an appropriate LCA approved medical provider who will conduct the test. If I am unwilling to permit such a drug/alcohol test, or to release the results of such test to LCA, I shall withdraw my child from LCA and thereby waive all rights to any recourse.
- \_\_\_\_\_ 4. I understand and agree to the need for determined investigations of student activities which may involve and include searching my child's belongings (i.e.: book, carrying bag, lunch box, purse, gym bag), person, and school locker. In the case of secondary students, I also give permission for any motor vehicle to be searched that is brought on campus.
- \_\_\_\_\_ 5. I agree to fully cooperate with LCA administration regarding all actions requested of me pertaining to my child's enrollment at the school and in the enforcement of its rules and policies. I agree to uphold the aims and ideals of the school and to encourage my child to likewise abide by the aims and ideals of the school. I agree as a parent to abstain from reprimanding or questioning any child other than my own. I agree to bring any situations of concern to the appropriate LCA staff member and understand that discipline resolutions of someone else's child will be handled with LCA staff and administration.
- \_\_\_\_\_ 6. I understand that my child's continued enrollment at LCA is conditioned upon my prompt and timely payment of all tuition and fees (including late fees). I further understand that in the event of withdrawal or expulsion of my child for any reason, I waive all rights to a refund of tuition and fees previously remitted and further understand that I shall remain obligated for the full year of tuition and fees not yet having been paid.
- \_\_\_\_\_ 7. I acknowledge that I have read the LCA current handbook (available at [www.lifechristian-academy.com](http://www.lifechristian-academy.com)) before execution of this application. I agree that my child's enrollment at LCA is subject to all terms and conditions of the handbook which are fully incorporated herein by reference.
- \_\_\_\_\_ 8. I understand that in the event of withdrawal from preschool, which requires a 30 day notice, I am responsible for all preschool tuition during the withdrawal period from preschool.
- \_\_\_\_\_ 9. By my/our signature(s) to this Statement, I/we release and hold harmless Life Christian Academy and individual sponsors, including teacher(s), Administrator, and sponsoring church from all liability for mishap or injury to the student named herein during school or any school activity or trip. It is understood that the best possible care will be given my child. In the event of medical treatment, and I give my consent to allow an authorized representative of Life Christian Academy to seek medical aid for my child at the nearest appropriate facility.

I have read and initialed the above pledge and the student hand book, reviewed the rules/policies with my child, and understand and agree to abide by the provisions of both documents.

Student Name \_\_\_\_\_

Grade \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

**Photo Release Form:** I give my consent for Life Christian Academy to use my child/children's photos in school publications (this may include, but not limited to the yearbook, newspaper clips/award publications, brochures etc.)

\_\_\_\_\_ Yes, my child's photo may be used      \_\_\_\_\_ No, my child's photo may not be used